

Galva Youth Sports Association

By-Laws

Adopted June 2016

Purpose

Galva Youth Sports Association (GYSA) is a not-for-profit association organized and operated within the meaning of Section 501(c)(3) of the Internal Revenue Code and the Illinois General Not for Profit Corporation Act. Its purpose is to organize and administer sports programs for the youth of Galva, Illinois.

The goal of the GYSA is to establish quality athletic, recreational and competitive sports programs for all participants. Such programs will place an emphasis on instructing players in the fundamentals of each particular sport as well as promoting the values of good sportsmanship, fair play, and teamwork.

Article I: Board of Directors

Section 1. Size and Quorum. The Board shall consist of a minimum of nine (9) members and a maximum of fifteen (15) members. The presence of no less than one over half of the total membership shall be required to constitute a quorum for the purpose of transacting business and voting at all meetings.

Section 2. Membership and Attendance. To become a member of the Board of Directors, an individual must attend three regular Board meetings, be nominated by a current member of the Board of Directors for an opening on the Board, and be elected to that position at a regular meeting by a majority of those present. To remain a member of the Board of Directors, the member shall not miss more than three meetings in one calendar year without providing notification of the absence in advance.

Section 3. Meetings. Regular meetings of the Board of Directors shall be held as deemed appropriate by the Officers of the Board or by the request of at least four (4) board members to the Secretary. Notice of the time and place of such meeting shall be communicated to membership at least five (5) days in advance by email, text, or some other appropriate manner. Special Meetings may be called as needed by the Officers of the Board or by a majority of the Board. Notice of the time and place of such Special Meeting shall be communicated to full membership at least two (2) days in advance by email, text, or some other appropriate manner.

Section 4. Agenda. The Officers of the Board shall determine the agenda for each Regular Meeting of the Board of Directors.

Section 5. Power and Duties. The Board of Directors shall have the following powers and duties:

- a) To elect officers.
- b) To purchase or otherwise acquire property or equipment necessary to the sports programs GYSA offers in a manner and at such price as deemed fair and expedient by a majority vote of a quorum present at a meeting of the Board.
- c) To determine what sports shall be offered and to determine how those sports programs shall be offered, organized and managed.
- d) To make all rules and regulations necessary to manage GYSA and the sports programs it offers.
- e) To set reasonable participation fees for participants in each GYSA sport to ensure adequate financial resources for the operation of each sport.
- f) To seek financial contributions from the community as deemed necessary to support GYSA programs and activities.
- g) To determine who shall be authorized to sign bills, checks, notices, contracts, and any other instruments necessary to efficiently manage GYSA and its sports programs.
- h) To determine specific coordinators for each sports program offered and to delegate to them any powers that the Board of Directors may grant.
- i) To suspend or remove any coach, player, or Sport Coordinator for conduct detrimental to the spirit of the organization in accordance with the provisions of Article III.
- j) To generally do all such lawful acts and take actions as may be necessary and proper to effectively manage the GYSA.

Article II: Officers, Election, Terms, and Duties

Section 1. Officers. The Board of Directors shall elect a President, a Vice-President, and a Secretary/Treasurer. Other officers as deemed needed may be elected as appropriate.

Section 2. Election. The Board of Directors shall elect officers at a regular meeting by a majority of those present.

Section 3. Terms. The Officers of the Board of Directors shall serve a two-year term and may be re-elected any number of times.

Section 4. Duties. The three officers shall constitute the Executive Committee and shall be able to transact business on behalf of the GYSA as necessary.

President. The President shall:

- a) Preside at all meetings.
- b) Perform such duties as are normally associated with the Office of the President.

- c) Appoint special committees for specific purposes, as deemed necessary, and determine their duties and responsibilities.
- d) Represent GYSA in league meetings as deemed appropriate or identify a designee.
- e) Investigate complaints, irregularities, and conditions detrimental to GYSA and report thereon to the Board as circumstances warrant.
- f) Retain the right to vote as a member of the Board of Directors.

Vice-President. The Vice-President shall:

- a) Perform such duties as may be assigned by the President.
- b) Preside at meetings in the absence of the President.
- c) Assist the President
- d) Retain the right to vote as a member of the Board of Directors.

Secretary/Treasurer. The Secretary/Treasurer shall:

- a) Retain custody of all records, By-Laws, and all other records of GYSA.
- b) Keep an accurate record of the meetings and activities of GYSA and distribute the minutes on a regular basis to the Board of Directors.
- c) Be responsible for all correspondence on behalf of GYSA.
- d) Upon leaving the position, transmit all records and correspondence to the successor.
- e) Retain the right to vote as a member of the Board of Directors.
- f) Retain custody of all financial records of GYSA.
- g) Keep an accurate account of all funds received and disbursed on behalf of GYSA and distribute a financial report showing such on a regular basis to the Board of Directors.
- h) Pay all bills in a timely manner.

Article III: Sport Coordinators

Section 1. Individual Sports' Coordinators. The Board of Directors may appoint coordinators for individual sports offered under the GYSA Program. Such coordinators may or may not be members of the Board of Directors.

Section 2. Election. If deemed necessary, the Board of Directors shall elect Individual Sports' Coordinators at a regular meeting by a majority of those present.

Section 3. Terms. The Individual Sports' Coordinators shall serve a one-year term and may be re-elected any number of times.

Section 4. Duties. The Individual Sports' Coordinators shall be able to manage the individual sports program on behalf of the GYSA as necessary and shall have the following powers and duties:

- a) Serve as the liaison for the particular sport with the GYSA Board of Directors and report to them regularly on matters pertaining to the specific sport.

- b) Select coaches and provide training as deemed appropriate.
- c) Work with local school or Park District officials to reserve court or field needs for the particular sport.
- d) Represent the GYSA in discussions with area league and/or other area community representatives to organize competitions between Galva teams and other area teams. Determine games schedules.
- e) Maintain an accurate and up-to-date inventory of supplies and equipment necessary for the particular sport. Develop and implement appropriate procedures for the issuance of such supplies and equipment. Make appropriate recommendations to the Board of Directors on any supply and equipment needs. Develop and implement appropriate procedures for the repair, cleaning and storage of equipment after the particular season has been completed.
- f) Develop in conjunction with the Board of Directors player registration guidelines, registration dates, etc.
- g) Develop in conjunction with the Board of Directors a process whereby players are allocated to a team.
- h) Investigate complaints concerning coaches, players, parents, umpires, or other persons and, make a report to the President of the Board of Directors along with a recommendation on any subsequent action.

Article IV: Rules of Order.

“Robert Rule of Order” shall govern all regular and special meetings of the GYSA unless suspended by the Board of Directors.

Article V: Disciplinary Action

Section 1. Authority to Discipline. The Board of Directors shall have the authority to suspend, remove, or otherwise discipline any player, coach, parent, umpire, or other person whose conduct is determined to be detrimental to the best interest of GYSA.

Section 2. Player Misconduct. The Parents of any player who commits an infraction that could result in that player being suspended, removed, or otherwise disciplined by the Board shall be notified by the Board President that such action is being considered and offered the opportunity to appear with their child before the Board of Directors at a regular or special meeting.

Section 3. Right to Appeal. Any person suspended, removed, or otherwise disciplined by the Board shall have the right to appeal such action before the Board of Directors at a regular or special meeting.

Article VI: Insurance and Indemnification

The Officers and Directors of GYSA shall not have any personal liability whatsoever for the obligations of the organization. Out of its funds, GYSA shall defend, indemnify and hold harmless the GYSA Officers and Directors from and against any loss, cost, expense, liability, claim, proceeding, suit, or other legal action arising out of any acts or omissions they may have done in their roles within the organization. The Board of Directors shall be entitled to purchase insurance for the defense and indemnification of its Officers and Directors.

Article VII: Amendments

These By-Laws may be amended as deemed appropriate by majority vote of the Board of Directors at regular or special meeting.

Article VIII: Matters Not Otherwise Covered

The Board of Directors of GYSA will decide all matters involving interpretation or application of any provision of the By-Laws, as well as matters not otherwise provided for therein. The By-Laws are not intended to cover all aspects of the GYSA Programs. In any matter where interpretation or judgment is needed, the Board of Directors and its Officers are to make decisions in the best interests of the GYSA.

Article IX: Severability

If any part of these By-Laws are held invalid or inoperative for any reason, the remaining parts so far as possible and reasonable, shall be valid and operative.

These By-Laws were approved by the Board of Directors of the Galva Youth Sports Association at a regular meeting held on _____, 2016.

GYSA President

Date

GYSA Secretary

Date